

CUSTOMER SERVICES NOTICES

Notice to Landlord  
Form 4641-C

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(See Attached Form)

(TO BE INSERTED BY UTILITY)

ADVICE LETTER NO.    3276  
DECISION NO.

107

ISSUED BY

**Lee Schavrien**  
Vice President  
Regulatory Affairs

(TO BE INSERTED BY CAL. PUC)

DATE FILED    Jul 9, 2003  
EFFECTIVE    Aug 18, 2003  
RESOLUTION NO.    \_\_\_\_\_

## NOTICE TO LANDLORD

We are required by state law (Public Utilities Code, Section 777, effective 1/1/89) to post a "Notice To Tenants" on each tenant's door or in central locations on the premises of any master-metered multiple family dwelling if gas service is subject to discontinuance for non-payment of bills.

The notice is to inform you and your tenants in advance that gas service may be discontinued for non-payment. The "Notice To Tenants" form will be posted on your premises by one of our employees on the mailing date of this notice. Within 15 calendar days the outstanding bills must be paid by you, or an agreement made by your tenants to assume future bills, otherwise gas service will be discontinued.

**SOUTHERN CALIFORNIA GAS COMPANY**

See reverse for partial text of "Notice To Tenants."

## NOTICE TO TENANTS TERMINATION OF GAS SERVICE

Gas Service to \_\_\_\_\_ will be discontinued for non-payment of bills unless payment of the full amount owing is received by \_\_\_\_\_ .

Your landlord has been notified.

Tenants may arrange to assume responsibility for future bills, deducting payment for such service from periodic rent payments (State of California Public Utilities Code Section 777). If service is supplied through one meter, arrangements may be made for service if all tenants agree to assume joint and/or individual responsibility for bills. Bills currently unpaid remain the responsibility of your landlord.

For further information, please call us at \_\_\_\_\_ , ask for \_\_\_\_\_ .

We regret any inconvenience the non-payment of bills may cause you.

**SOUTHERN CALIFORNIA GAS COMPANY**